



## **A Collaborative Document:**

*(or how 120+ people wrote a book at the same time)*

**Note: If you're not here to edit (and your url ends with /edit), please allow more editors in by using the preview only url:**

**[https://docs.google.com/document/d/1cUjZ\\_7rIAmKRDVB6GXld73h\\_eUdXGKdjtSff0svbaz0/preview](https://docs.google.com/document/d/1cUjZ_7rIAmKRDVB6GXld73h_eUdXGKdjtSff0svbaz0/preview)**

# Google+: a *collaborative document*

## Translations

This document is offered in the following languages:

- [Chinese](#) (in progress, see [discussions](#))
- [German](#) (not yet finished)
- [Russian](#) (not yet finished)
- [French](#) (in progress)

# Table of Contents

[Google+: a collaborative document](#)

[Translations](#)

[Table of Contents](#)

[What Is It?](#)

[Terminology](#)

[+Circles](#)

[+Sparks](#)

[+Hangouts](#)

[+Huddle](#)

[Google+ Mobile](#)

[Getting Started with Google+](#)

[Tips](#)

[Creative ways to use Circles](#)

[Formatting](#)

[Shortcuts](#)

[Privacy](#)

[The Interface](#)

[Home](#)

[Photos](#)

[Profile](#)

[Circles](#)

[Hangouts](#)

[How Do I...](#)

[Edit my Google+ real name?](#)

[Create a Circle?](#)

[Delete a Circle?](#)

[Send a Private Message?](#)

[Tag someone or mention them within a post?](#)

[Hide the people I have added to circles/have me in a circle?](#)

[Mute a post / thread?](#)

[Unmute a post / thread?](#)

[Edit my chat contact list?](#)

[Provide Feedback to Google?](#)

[Add interests to my feed / Sparks?](#)

[Advanced Tips and Tricks](#)

[Chrome Tricks](#)

[How to Search inside Google+](#)

[Chrome Extensions](#)

[Safari Tricks](#)

[Safari Extensions](#)

[Following](#)

[Google+ Help](#)

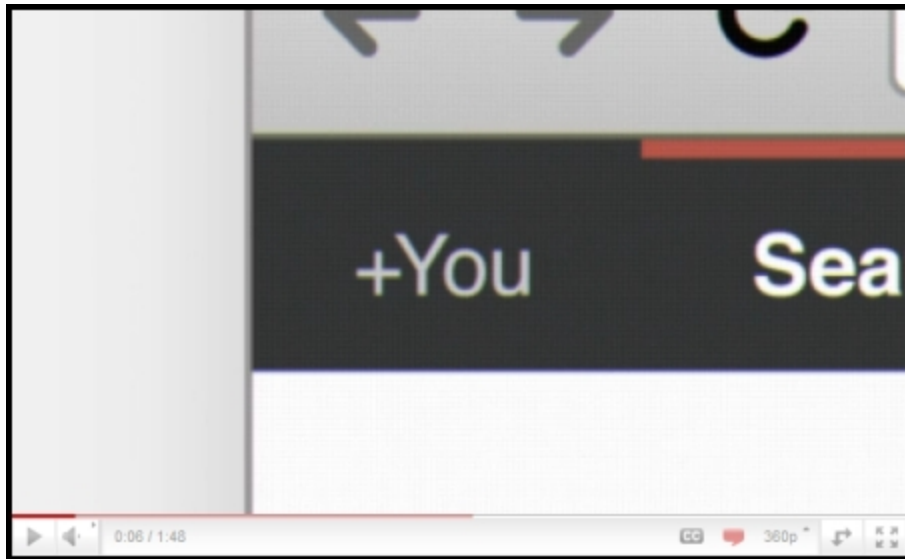
[The Google+ Team](#)

[Active Discussion \(Post your questions here\)](#)

## What Is It?

Google+ is a tool you can use to organize your online contacts. You can upload your pictures and videos to share with friends, join in on a group video chat to plan your next outing, or just hang out!

Google+ is not just a social network, it is a sharing network.



Video: [A Short Introduction To Google+](#)

**In-depth articles on the history, genesis and imperatives behind Google+**

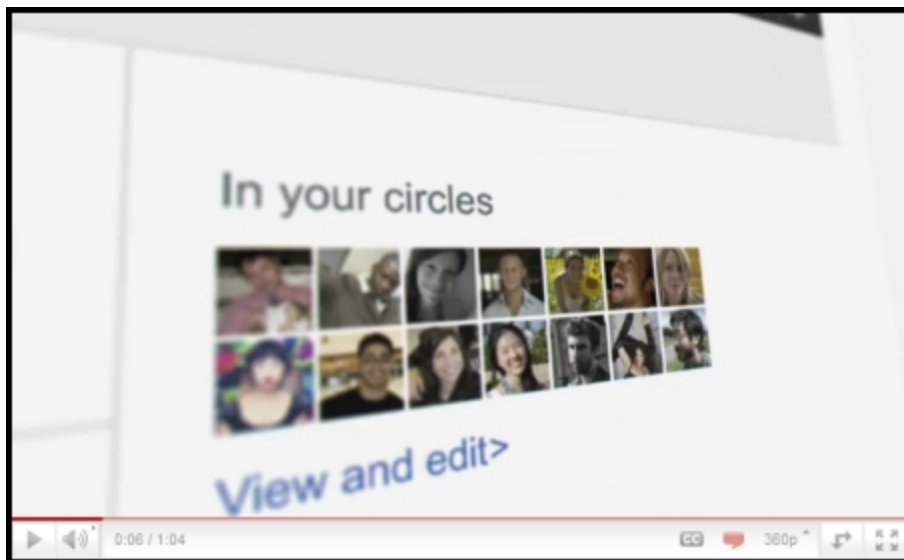
- [Inside Google+ — How the Search Giant Plans to Go Social](#), Wired magazine
- [Google+ contributor and Mac pioneer talks with CNET \(Q&A\)](#), CNET
- [Google's Six Front War](#) by TechCrunch

# Terminology

## +Circles

Enable you to organize contacts into groups for sharing across various Google products and services. Although other users can view the list of people in your collection of circles, they cannot view the names of those circles. Organization is done through a drag-and-drop interface.

To understand Google Plus and Circles better, go to the Settings Gear and select Profile and Privacy. Look for "See how your profile looks to other users." Type in a user name from different circles and click Preview to see what your profile looks like from the specified user.



Video: [Circles](#)



## +Sparks

A front-end to Google Search, enabling users to identify topics they might be interested in sharing with others. “Featured interests” Sparks are also available, based on topics others globally are finding interesting.

Sparks is a great way to find information to help in your professional development towards building your e-capability, all information is current and reliable.

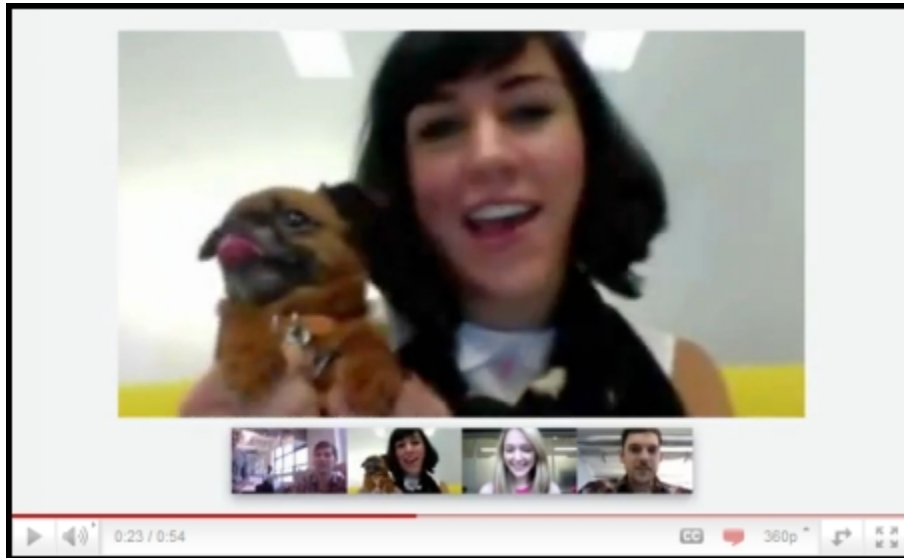


Video: [Sparks](#)



## +Hangouts

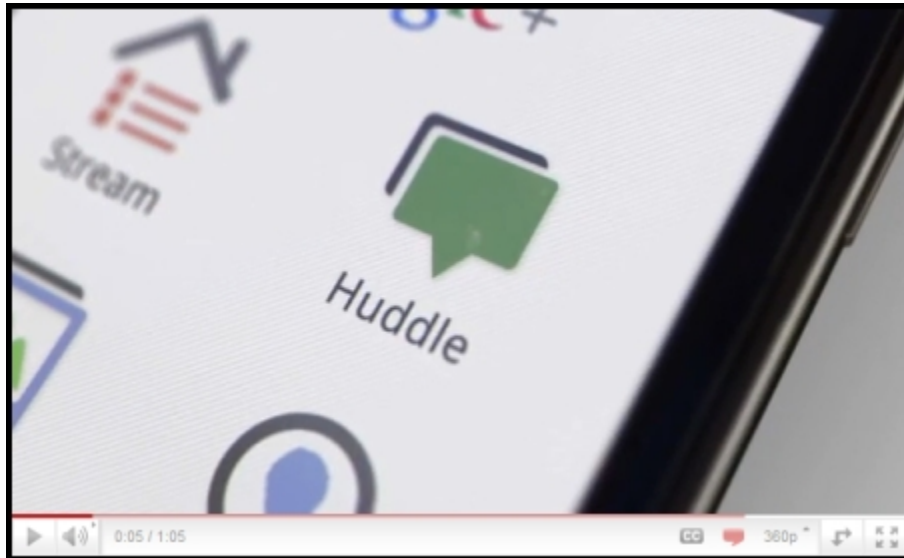
Used to facilitate group video chat (with a maximum of 10 people participating in a single Hangout at any point of time). However, anyone on the web could potentially join the 'Hangout' if they happen to possess the unique URL of the Hangout.



Video: [Hangouts](#)

## **+Huddle**

Huddle is a group messaging feature available within the Google+ mobile app. Rather than sending text messages to each person in a circle the user sends Huddle messages to the group. This can be advantageous when trying to setup where and when to go out.



Video: [Huddle](#)

## Google+ Mobile

### Accessing Google+ on one's Mobile Phone or Device (Currently Android and Web Only)

Download the Google+ mobile application from the [Android Market](#). Once you launch the application it will ask which account you wish to sign in with, select the account.

### Enable Push Notifications

- Google+ mobile app -- Launch Google+ on your phone, press the menu button and go to Settings. Enable or Disable notification/vibration/ringtone for Google+ and Huddle notifications.
- Google+ (plus.google.com) -- Click the 'Options' cog in the top right hand corner of the screen and select 'Google+ Settings'. Under 'Set delivery preferences', add your mobile number and choose Push Notifications or SMS Notifications. Then in the 'Receive Notifications' section, choose which notifications you would like to receive by selecting the checkbox in the phone column for each item.

**Getting Started with Google+**

## Tips

- Google+ can be accessed from <http://google.com/+> or <http://plus.google.com> or <http://google.com/plus> or, for mobile device, from <http://m.google.com/plus>.
- To share Google+ posts click the "Time link" button and use the [Google Shortener Extension](#) for Chrome browser and share posts to Blogger, Tumblr, Facebook and others

## Creative ways to use Circles

- Create an "\*Inbox" circle and include the people you'd like to see every post from. The friends, family, and acquaintances circles are on top by default.
- Create a "Read later" circle and include no other person (Google+ calls it an empty circle). When you see a post you want to read later, share it only with the "Read later" circle. Then when you have some time, open that circle and read through (and delete) the saved posts.
- Similarly, create an (empty) "Drafts" circle. When you have an idea for a post, but no time to write it, draft a rough version and share it to the "Drafts" circle. Edit the draft by using "Edit this post" from the drop down menu. Then, when the post is complete, copy it to a new post that you can then share to your circles and delete the draft post.
- Yet again, create a similar (empty) circle called "Bookmarks" so you can go back and find that tidbit of information to read and use again and again.
- If you would like to mute future notifications on a particular post you can do so by opening notifications, then opening the particular notification you wish to mute. Look at the bottom right hand corner of the notifications box. There will be an option to mute that notification.

## Formatting

Google+ uses the follow character operations to perform italicizing, bolding, or striking through text:

- `_italic text_` → *italic text*
- `*bold text*` → **bold text**
- `-strikethrough text-` → ~~strikethrough text~~
- `_*italic bold text*_` → ***italic bold text***

Formatting symbols only work when the formatted string is encapsulated by spaces, therefore surrounding the symbols by parentheses or brackets escapes the formatting.

- [ \_italic text \_ ] → [italic text]
- \*\*bold text\*\* → \***bold text**\*
- \_()( \*-strikethrough text-\*)()\_ → \_()~~( \*-strikethrough text-\*)~~()\_
- foo\_ \*italic bold text\* \_bar → foo\_ \*italic bold text\* \_bar
- \*\*cough\*\* → \***cough**\*

## Shortcuts

**Note:** These shortcuts apply to the desktop version of Google+ only.

- @John Doe or +John Doe →  (press @ or + to link to a person in a post or comment) but they must be a google plus member for this to work otherwise the hyperlink of their name just turns into plain text.
- After you post, click the little drop-down arrow (▽) in the upper right of the post to disable comments or disable re-sharing (i.e., for things you don't want to spread beyond your specified audience).
- Press “q” to go directly to the chat box
- Press <Tab>, then <Enter> after writing a comment on a post to quickly submit it. (faster than clicking the Post Comment button every time)
- Press <Tab> twice and then <Enter> to cancel writing a comment.
- Press space to drop down a page. (Applies to all web pages)
- Press <Shift>+space to move up a page. (Applies to all web pages)
- If you want to post directly to specific friends, just type the first letter of their name, a drop-down list will appear, keep typing until you see their name, then select the name and click to send message or begin chat. Alternative quick step, if necessary, click to remove existing “addressees” (i.e. Public, Circles, etc) so that the post is addressed to no one. Then in the message area using the + or @ technique described above, start typing their name until you see it, select it, and it will then be included in the message as well as the addressees.
- While moving through posts using ‘j’ (next post) and ‘k’ (previous post), you can start a comment by pressing <enter>.
- Use the mouse scroll wheel to navigate through photo slideshows

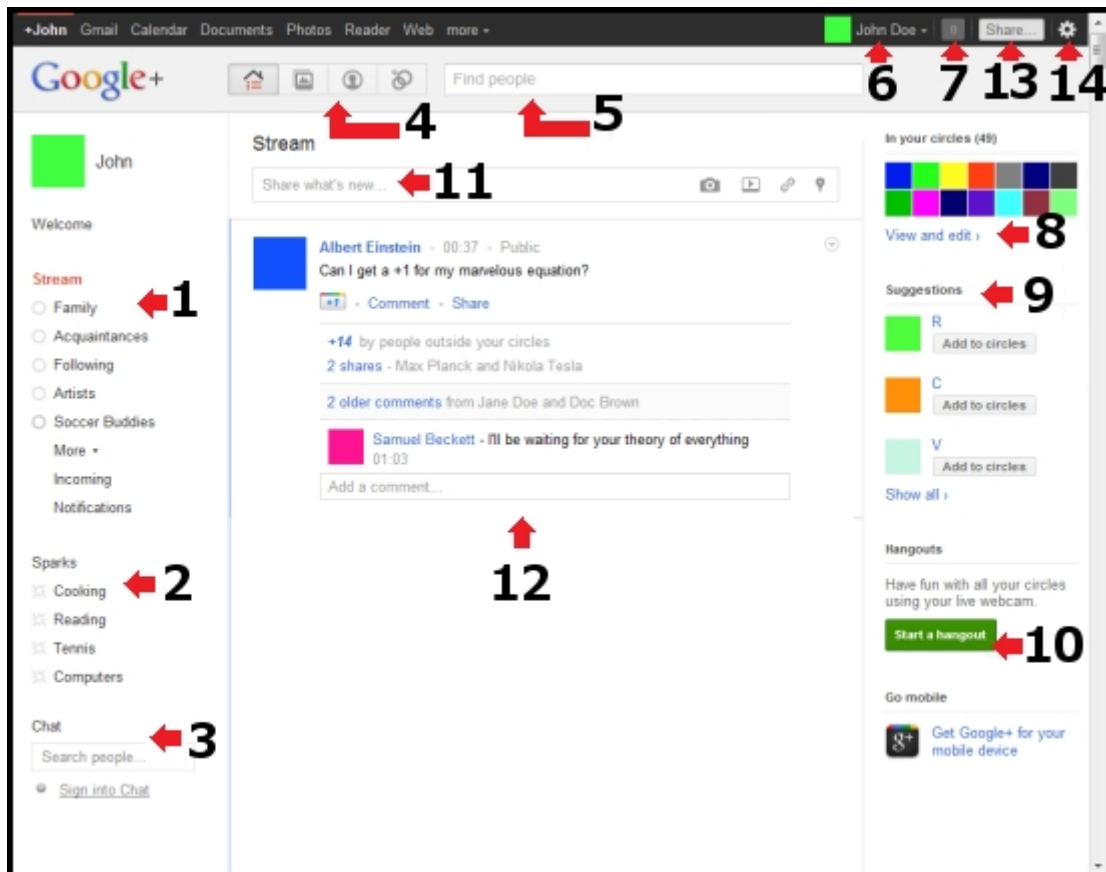
## Privacy

A core element of Google+ is its privacy features, which have been integrated deeply into the product. Google+ gives users extensive control over these features.

- Click edit in your profile to change which circles can view what personal details. Your name, gender, and profile picture have to be public, everything else can be restricted. You can also opt out of appearing in the search results here.
- If you would like to send a message to another user, just put their name into the destination field of your posting. If the recipient is not a user of Google+, enter their email address. To save typing the email address every time, you can add them as a contact on the circles page.
- If you want the permanent link to a post, click on its timestamp to see the single post. You can copy the URL from your browser to share the permalink (alternatively, you can select "Link to this post" from the drop-down menu at the top left of the post)
- You can link directly to your profile using <http://profiles.google.com/<yourdefinedprofilename>>.
  - There are also non-official shorteners that use the profile number you can find when viewing your profile. (For example go to <http://gplus.to/>)
- To understand Google Plus and Circles better, go to the settings gear to Settings -> Profile and Privacy. Look for "See how your profile looks to other users." Type in a user name from different circles and you will be able to see how your info is shared according to those circles.
  - There is a shortcut for this under the EDIT PROFILE button on a user's profile page. It's a greyed-out "View profile as...." box. Click on each section to see how each person or circle will view each area: About, Posts, Photos, Videos, +1s, Buzz

# The Interface

## Home



**Label #1:** Here is your list of Circles. Clicking a circle will change your feed by showing only the posts of those within the clicked circle. To undo a circle click in order to view posts from all circles, click the word “Stream” in this section. Furthermore, the act of clicking a circle will automatically change your share tags to match the selected circle. This is done so you don’t have to always manually type the circle name when sharing, and can be witnessed by attempting to share something new while having a circle selected.

**Label #2:** Sparks will monitor interests or trends for you and it will update your feed with those interests as events occur. Your spark interest keywords are visible to you only, unless you manually share them. (See section: “Add interests to my feed / Sparks?”)

**Label #3:** Google+ chat. You can explicitly control what circles see you signed on. (See section: “Edit my chat contact list?”)



**Label #4:** Tabs to switch between the Home, Photos, Profiles, and Circles panes.

**Label #5:** Search for existing Google+ users by name. If you search for a topic or location in the “Find People” search bar, you will get a list of profiles matching the keyword(s) anywhere in their public profile. Great way to build a special interest circle around specific topic or subject matter.

**Label #6:** Google+ User Settings

**Label #7:** Notifications counter. Whenever someone mentions your profile, posts in a thread you have as well have posted in [can be muted, see section “Mute a post / thread?”], tags you, etc., this counter turns red and the number changes from 0 to the number of notifications you have. Click it to view the list of notifications in a hovering sidebar.

**Label #8:** Temp

**Label #9:** Here are suggestions of people that you may want to add to one of your circles. The suggestions are based upon the email contacts and the circles of people in your circles.

**Label #10:** Launch a hangout to video chat with up to 9 others at a time.

**Label #11:** Temp

**Label #12:** This is your feed, which is a collection of posts from the circles you are in and from your Sparks interests.

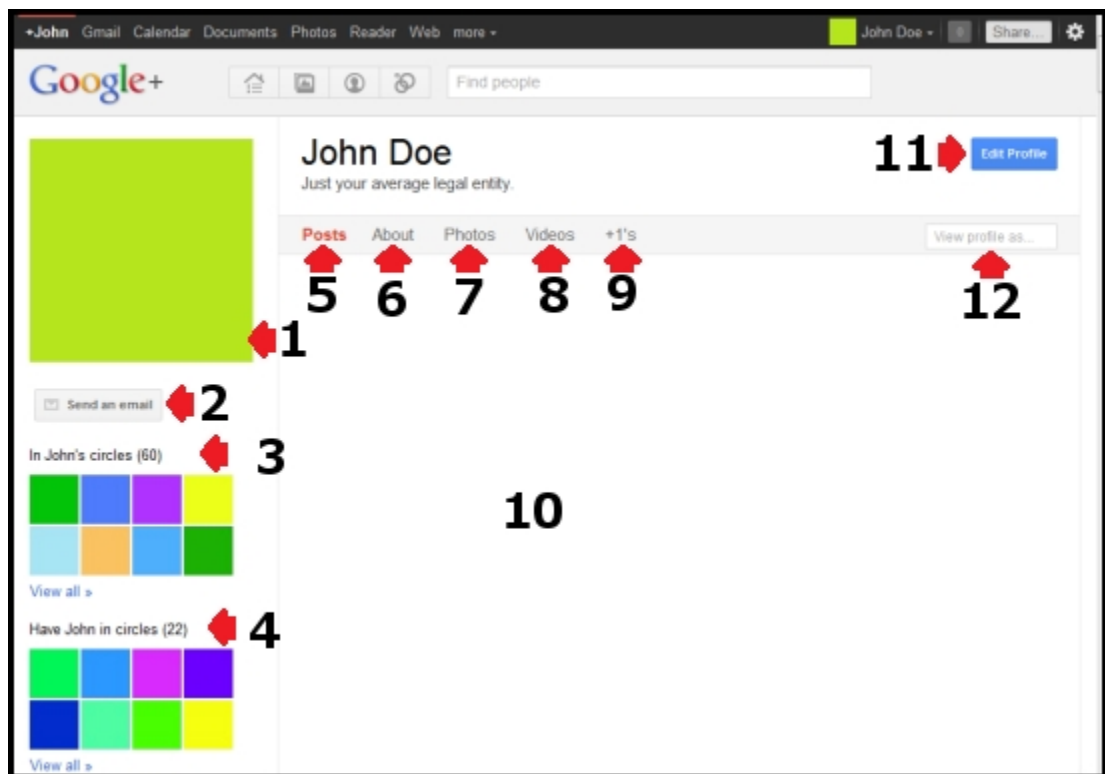
**Label #13:** Temp

**Label #14:** Temp

## Photos

...

## Profile



**Label #1:** This is the current person's profile picture. Clicking on a profile picture will rotate through all the user's previous profile pictures.

**Label #2:** Send email to individual. This can be removed by editing your profile.

**Label #3:** People the individual is sharing their information with.

**Label #4:** People that share their information with the individual.

**Label #5:** View the current individual's posts.

**Label #6:** View the current individual's about information.

**Label #7:** View the current individual's photos.

**Label #8:** View the current individual's videos.

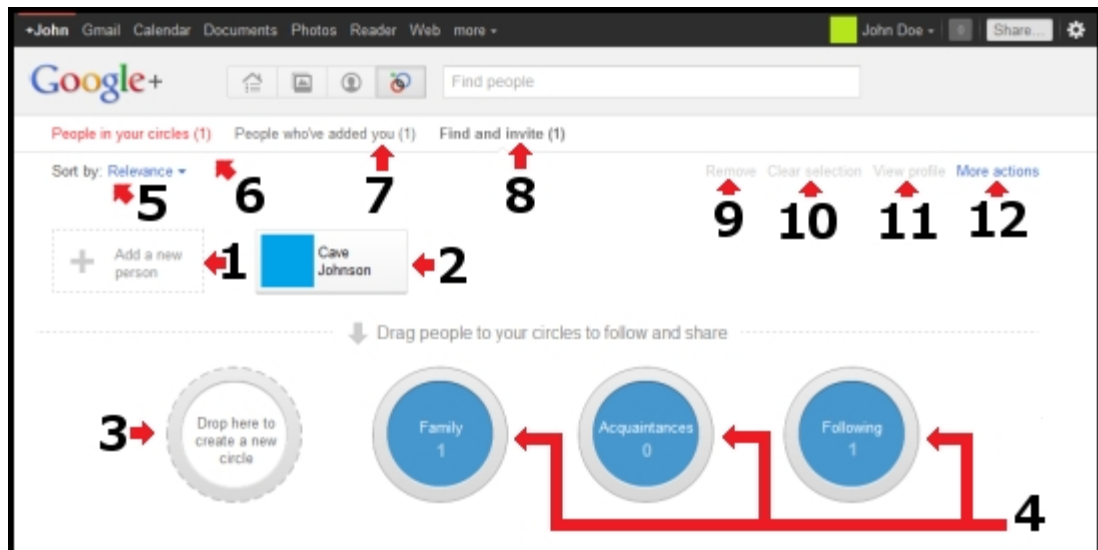
**Label #9:** Temp

**Label #10:** This spot is for post and share history of the individual that the profile belongs to.

**Label #11:** Edit your profile.

**Label #12:** View how your profile looks to the public or another individual.

## Circles



**Label #1:** Temp

**Label #2:** Temp

**Label #3:** Temp

**Label #4:** Temp

**Label #5:** Temp

**Label #6:** Temp

**Label #7:** Temp

**Label #8:** Temp

**Label #9:** Temp

**Label #10:** Temp

**Label #11:** Temp

**Label #12:** Temp

## Hangouts

...

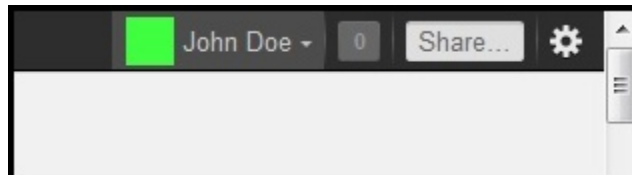
## How Do I...

### Edit my Google+ real name?

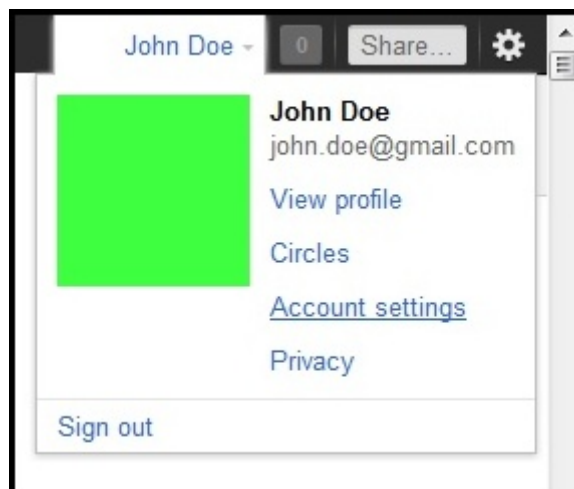
You can go to the following URL:

<https://www.google.com/accounts/EditUserInfo?hl=en>

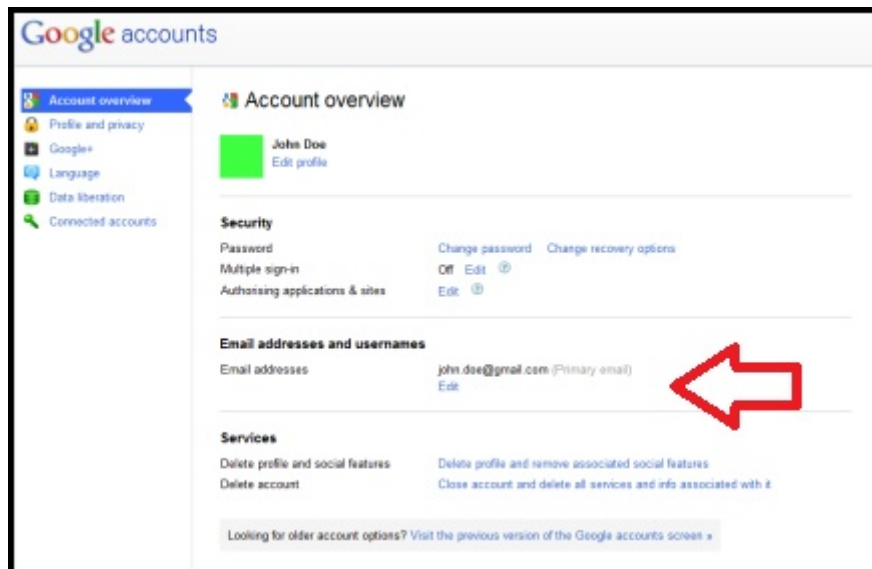
or in case the link fails follow these directions:



In the top right, click your account name.



Then click "Account settings."

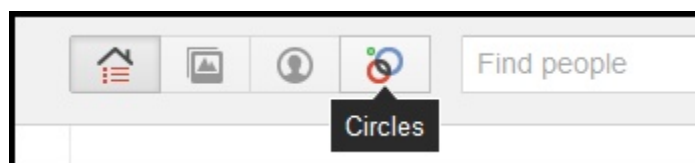


Once in the Account overview pane, click “Edit” under your primary e-mail.

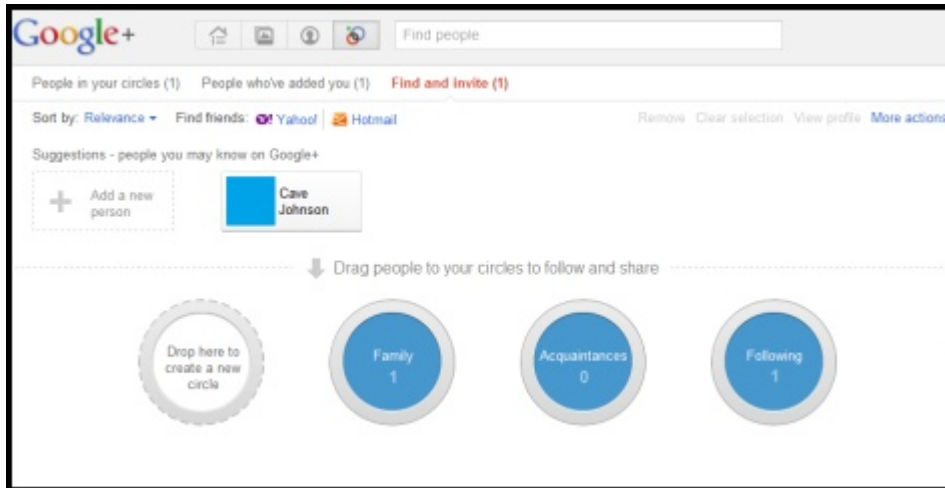
 This screenshot shows the 'Edit personal information' form. It has input fields for 'First name' (John), 'Last name' (Doe), 'Nickname (optional)', 'Zip code (optional)', 'Country (optional)' (United States), and 'Time zone' ((GMT-05:00) Eastern Time). There is a checkbox for 'Display all timezones'. Below the form is a section 'Add an alternate email address to your account' with explanatory text and a link 'Learn more'. It shows the current primary email 'john.doe@gmail.com' and a field to 'Add an additional email address'. At the bottom are 'Save' and 'Cancel' buttons.

It is here that you can change your first name, last name, or various other bits of information. Name changes here will affect the name shown on your profile.

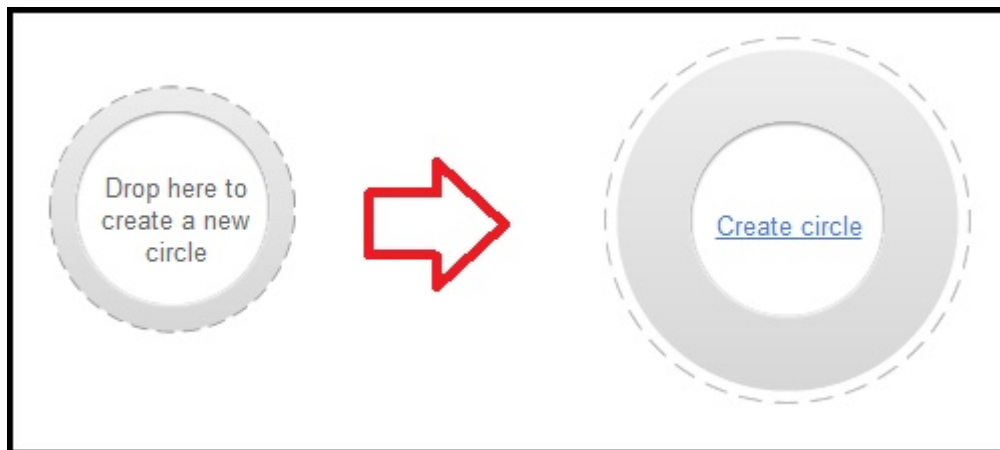
## Create a Circle?



First make sure the Circles tab is selected by clicking it.



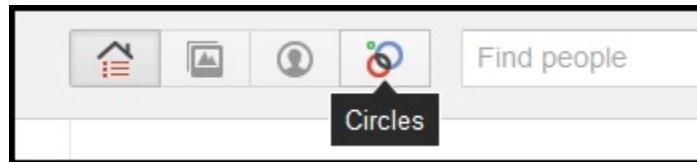
Doing so should take you to the circle page.



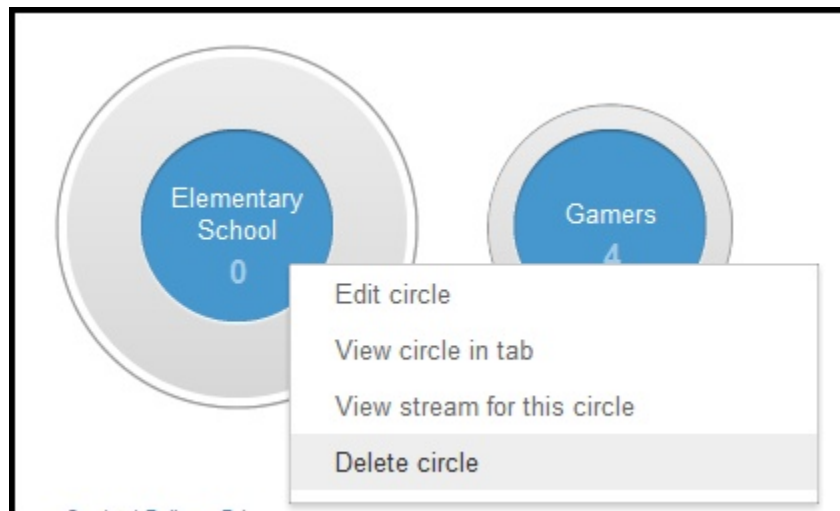
Click the center of the circle seen on the left.

A window pops up. Enter the desired name of the circle and when done, click "Create empty circle." Note: Names of circles are not visible to others.

## Delete a Circle?

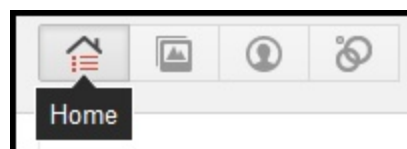


First make sure the Circles tab is selected by clicking it.



Then right click on a circle, and select "Delete circle."

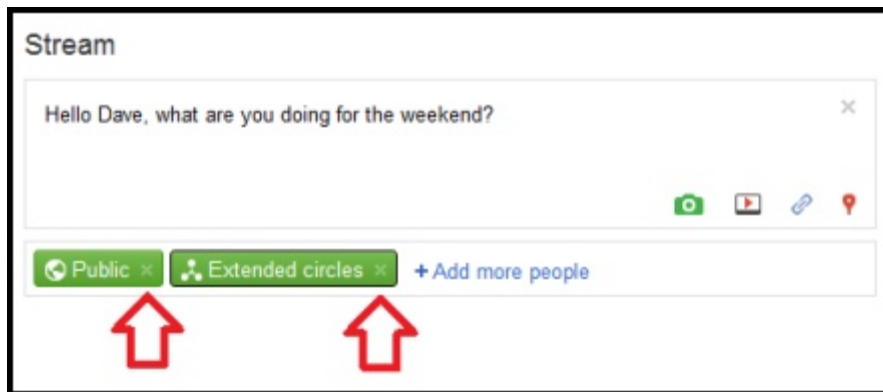
## Send a Private Message?



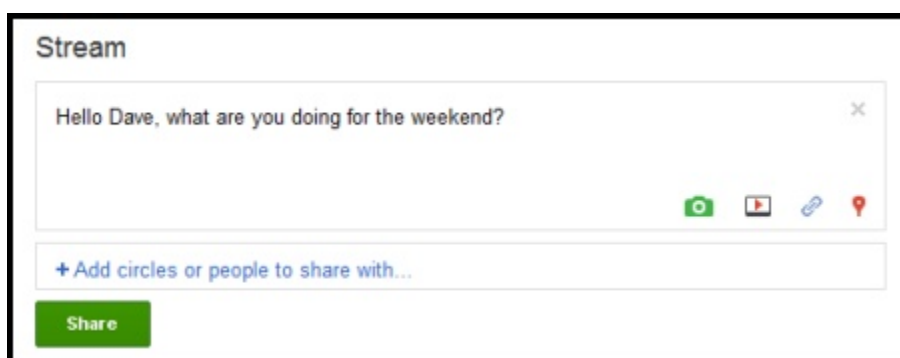
First make sure the Home tab is selected by clicking it.



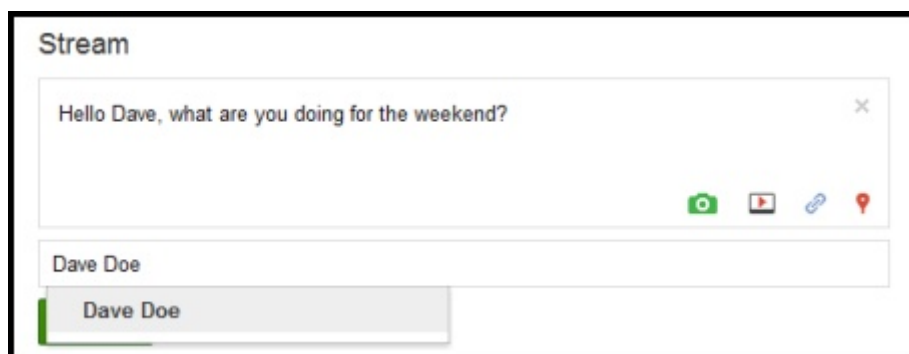
Then click within the "Share what's new..." which is where you will type your message.



After typing your message, make sure to click the x's on any tabs down below. If you do not have any tabs below, do not worry. These tabs control who will receive the message.



Click “Add circles or people to share with...” to add the circle or person you want to message.



Type the name of the person or circle, and Google+ will check to see if the given entity exists. Once the name comes up selected, click it or press Enter.



If the entity does exist, Google+ will replace the typed text with a colored tab containing the circle's or person's name. Otherwise the entered text will be cleared because no match was found.

All that remains is to hit the Share button! And off the message goes!

## Tag someone or mention them within a post?

In a comment box, type + or @ followed by the person's name. A box should appear containing the matching name (if the person exists). Note: Typing the name too fast may make the box disappear causing the mention attempt to fail. In the event this happens, backspace all the way back up to and including the + or @, and try to repeat the attempt again.

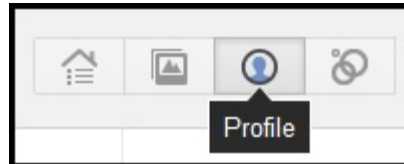
Once the name becomes a tab, you're done! Posting the comment will send a notification to the person that they were mentioned. The notification is sent regardless if a person mutes a thread.

**BEWARE:** If you need to discuss about a third party in private, do not + or @ them. Instead just write out their names. Otherwise by using + or @, it will send them a mention notification, be it post creator or commenter, and it will add them to the post permissions allowing them to see the post.

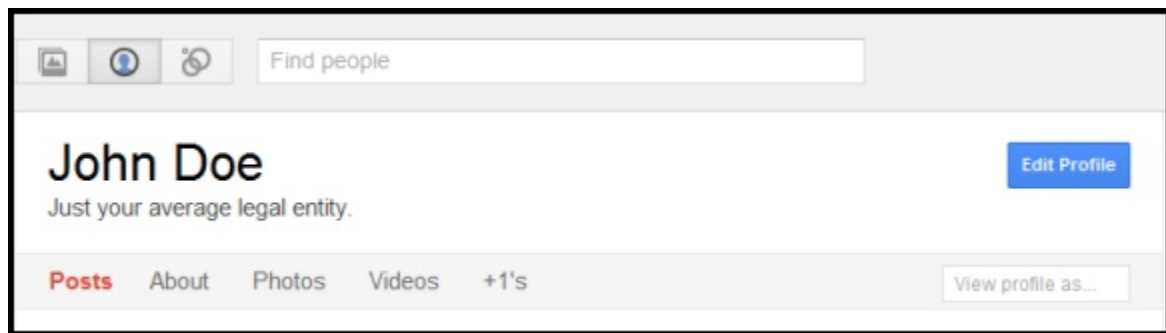
If you want to prevent mentions from triggering, turn off the reshare option (but do not mention the person in the opening post since turning off reshare does not protect against mentions in the opening post).

## Hide the people I have added to circles/have me in a circle?

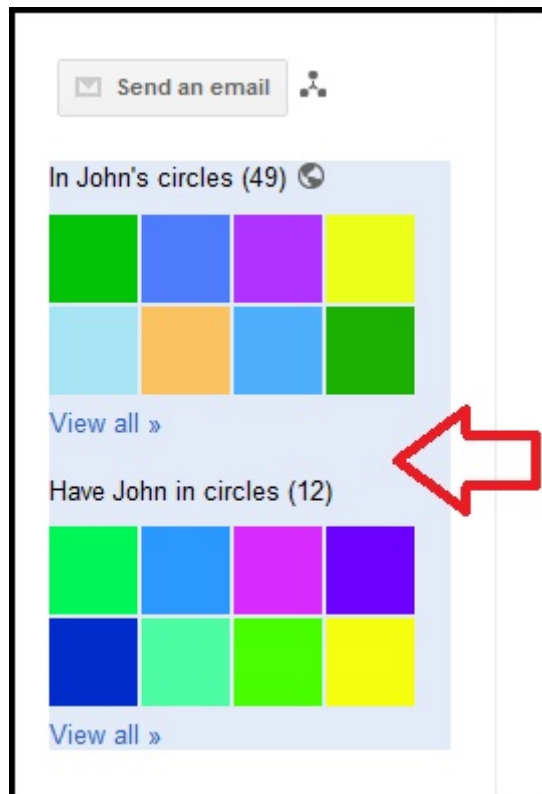
Putting up walls limits the social experience, but to do so:



First make sure the Profile tab is selected by clicking it.



Click the "Edit Profile" button.

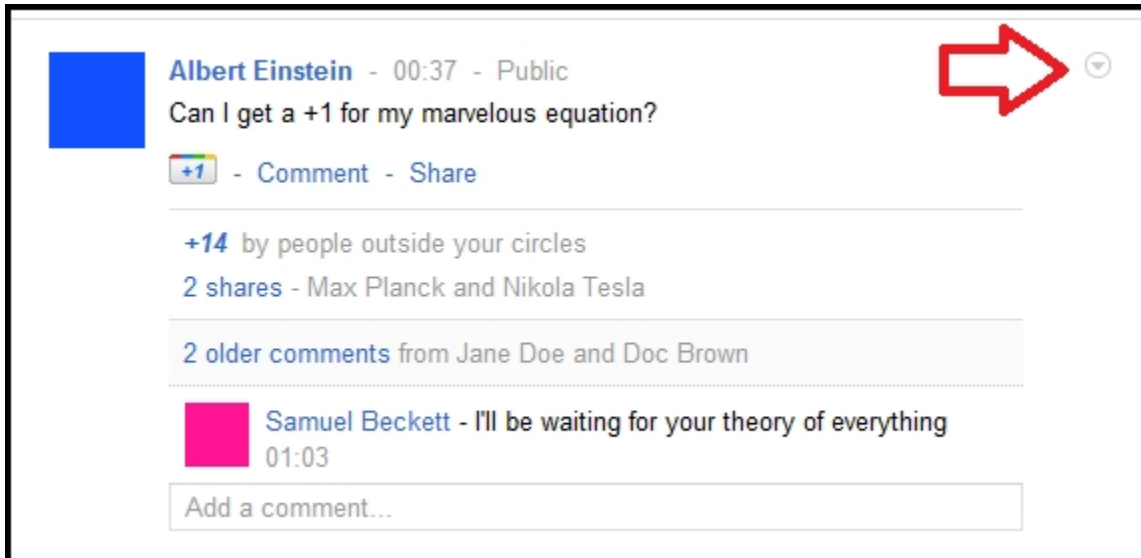


Then click anywhere on the circles section. The section should be highlighted in a light blue hue.

A window will show allowing you to control the visibility of your circles, down to the individual circle level. Once you are done editing, click “Save” followed by “Finished Editing” to get out of profile editing mode.

## Mute a post / thread?

Muting a post will stop notifications from that post and hide the post from your stream. Muting does not stop mention notifications in which you have been mentioned by name (See: “How do I ... tag someone or mention them within a post” section).



If the post is in your stream, click the (v) arrow, to reveal a menu.

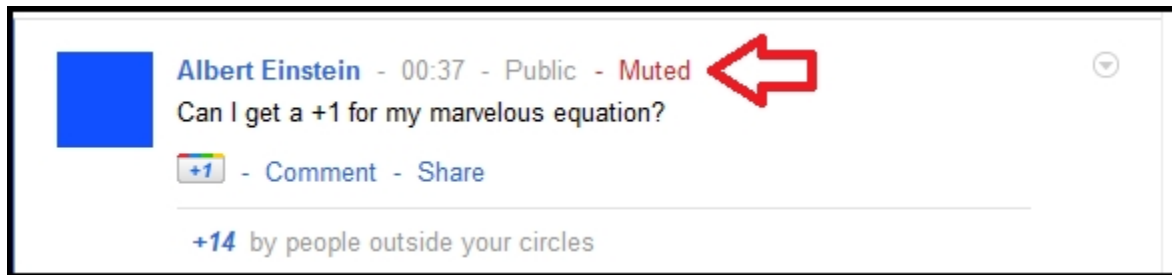


Then click “Mute this post.”



Once the post has been successfully muted, a red “Muted” appears by the post name line.

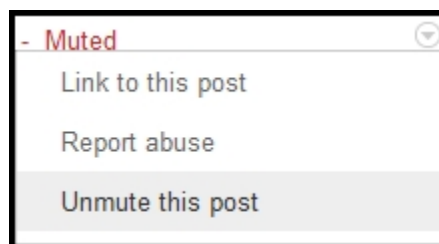
## Unmute a post / thread?



If a post is muted, a red "Muted" appears by the post name line. Furthermore it will not appear in your stream once muted so you will have to go to the profile of the person that originally posted the post.



Once the muted post is found, to unmute, click the (v) arrow to reveal drop down menu.

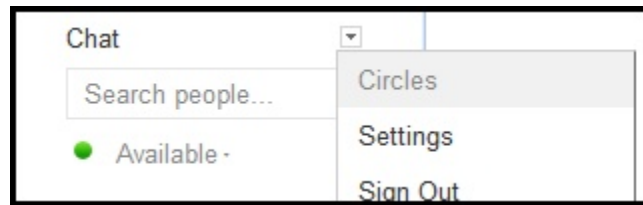


In the drop down menu, select "Unmute this post."

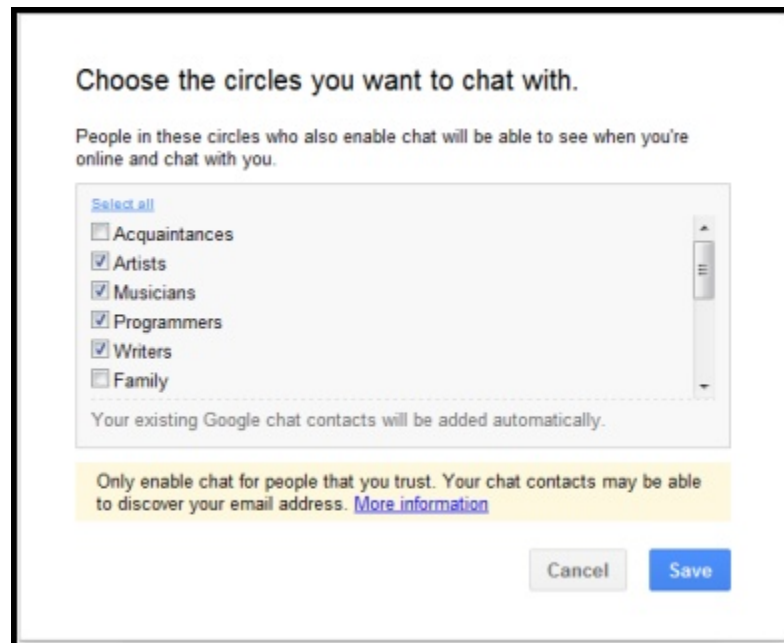
## Edit my chat contact list?



Hover over the “Chat” section on the left until an arrow (▼) appears.



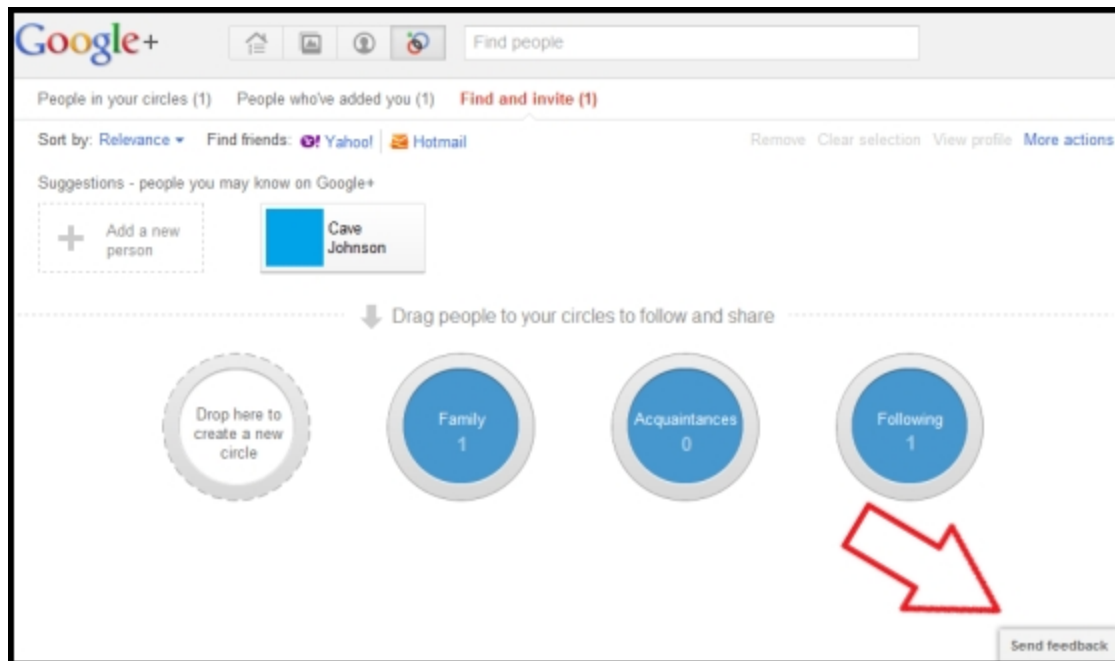
Select the arrow (▼) and then select “Circles”



Select or deselect whichever circles you want to be visible to when you're signed into Google+ chat. When done, click “Save.”

## Provide Feedback to Google?

Please review the [known issues listings](#) prior to sending feedback.



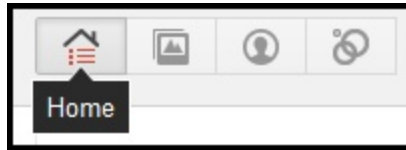
In the bottom-right side of every Google+ page should be a “Send feedback” button, click it to initiate the procedure.

A screenshot of the 'Send feedback' dialog box. The title bar says 'Send feedback'. The first section is 'Highlight the problem:' with a 'Highlight' button. The second section is 'Black out any personal information:' with a 'Black out' button. The third section is 'Describe the problem:' with a large text area. At the bottom, there's a note 'Please submit multiple problems separately.' and buttons for 'Preview', 'Cancel', and a 'Learn More' link.

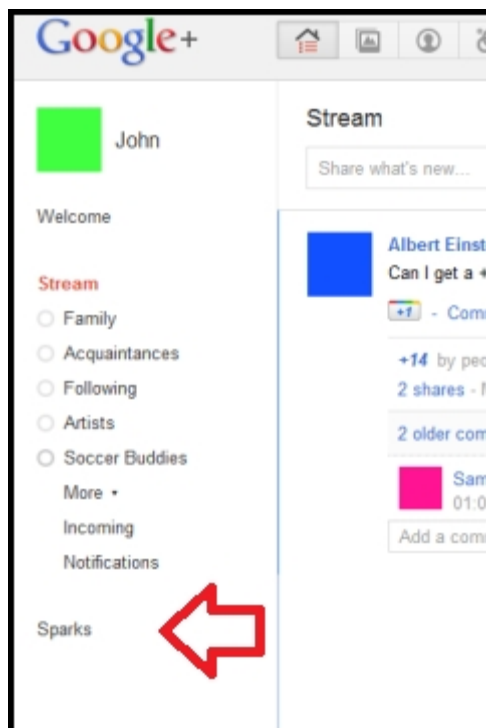
A window should appear allowing one to use Highlight to select the area in question [if need be] and Black out to remove any overly private areas that you wish not to be included in the screenshot. Type up your response text and click “Preview” to proceed in submitting the Feedback.

## Add interests to my feed / Sparks?

Interests followed by Sparks are for your eyes only, and are not visible to your circles. To add interests (or trends you want to follow), do the following:



First make sure the Home tab is selected by clicking it.

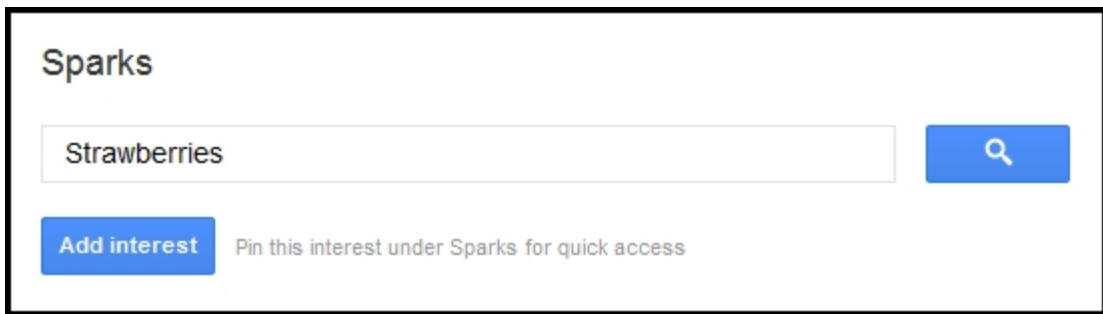


Then click the word "Sparks" on the left side.

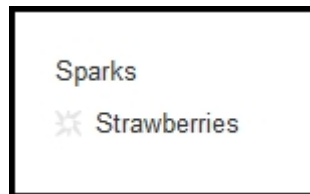


You'll be able to enter your interest here and search for it.





After you have found a suitable interest, click “Add Interest” and it gets added to your Sparks list as seen below:



### Template [Do not Erase or edit, yet, copy instead]

IMG [Picture borders are 3px, black; Please add a border. It makes it easier on the eyes otherwise pictures blend to the background of the page]

...

IMG

...

IMG

...

# Advanced Tips and Tricks

## Chrome Tricks

### How to Search inside Google+

Add Google+ search to Chrome.

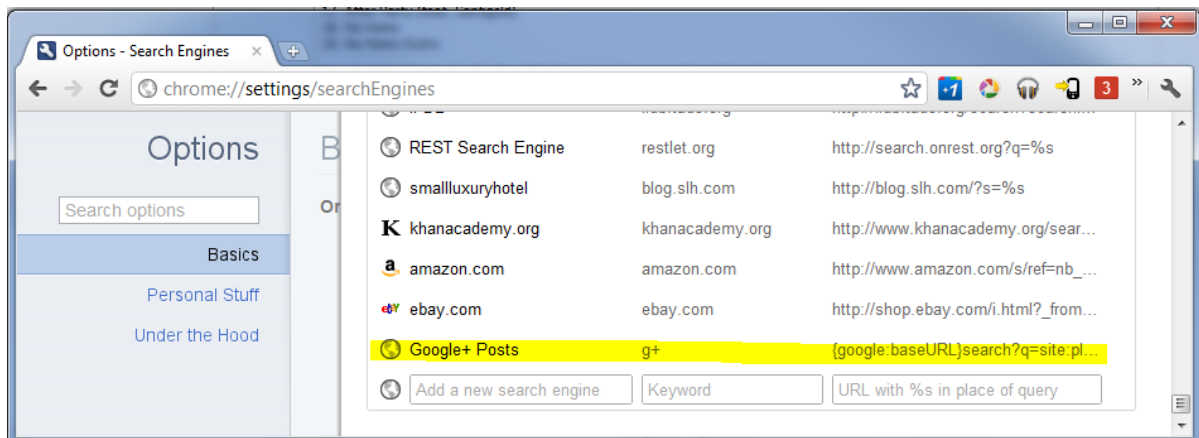
1. Open URL: <chrome://settings/searchEngines>
2. Add new entry with following values:

#### (Search in posts)

- Column 1: Google+ Posts
- Column 2: post
- Column 3: {google:baseURL}search?q=site:plus.google.com inurl:posts/\* %s

#### (Search for profiles)

- Column 1: Google+ Profiles
- Column 2: profile
- Column 3: {google:baseURL}search?q=%s&tbs=prfl:e



## Chrome Extensions

### Replies and more for Google+

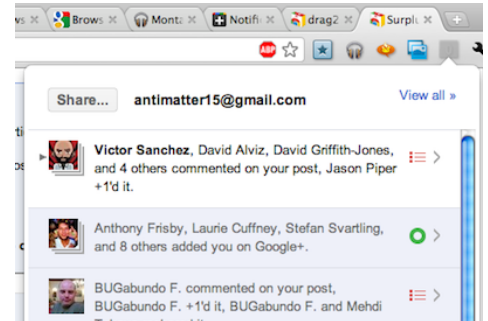
#### Surplus

##### **Features:**

- \* Post or respond from within the pop-up
- \* Desktop Notifications
- \* Notification sounds
- \* Switch between multiple Google accounts

##### **Annotations:**

- \* Can read your browser history because it needs to get the URL of a tab (Privacy)



#### Extended Share

##### **Features:**

- \* Adds Twitter, Linked-In, Facebook Share Button to each post

#### Notification Count

##### **Features:**

- \* Checks for any unread notifications of your Google Plus every minute, and displays unread notification count on your browser extension toolbar.
- \* Click to open a tab to read all notifications.

#### Photo Zoom

##### **Features:**

- \* Hovering over photos in stream displays larger version

#### +Comment Toggle

##### **Features:**

- \* hides any comments to posts within your Stream and makes them available on click

#### Color Bar Changer

##### **Features:**

- \* Changes color of Google Plus bar to green, pink or blue

#### Google+ Custom Stylish Theme

##### **Features:**

- \* Subtly changes top navigation colors
- \* Widens stream with slightly darker background to help it stand out from rest of page
- \* Other small modifications to add more color to Google+ pages including Profile Page.

### Helper For Google+

#### **Features:**

### Google+Facebook

#### **Features:**

- \* adds Button for Facebook stream display inside of Google+

**Malicious Extension Alert:** [http://www.reddit.com/r/technology/comments/ikymu/googlefacebook\\_allows\\_you\\_to\\_view\\_your\\_facebook/c24mfci](http://www.reddit.com/r/technology/comments/ikymu/googlefacebook_allows_you_to_view_your_facebook/c24mfci)

### Google+Tweet

#### **Features:**

- \* adds Button for Twitter stream display inside of Google+

#### **Annotation:**

- \* Shows AdSense Ads
- \* Has many user rights (e.g. Browser History, List of Extensions)

### Plus One (+1) Button

#### **Features:**

- \* adds a button to +1 any web page. (+1 pages go to your profile).

### +1 Button

#### **Features:**

- \* adds a button to +1 any web page. (+1 pages go to your profile).
- \* similar to [Plus One \(+1\) Button](#).

## **Safari Tricks**

### **Safari Extensions**

### GooglePlus

#### **Features:**

- \* Badge shows number of notifications on button
- \* Button brings tab with Google+ to the forefront

# Following

## Your Facebook Friends

To find out if your Facebook friends are on Google+

- Create a [Yahoo! Mail](#) account
- Import your Facebook contacts
- Export your Yahoo! Mail contact list
- Import it into your Gmail account
- The imported contacts will now show up under the “Find and Invite” section of the Circles page, the ones who already have Google+ will be listed first.

# Google+ Help

For more tips and guides, please visit the official Google+ help center at [http://www.google.com/support/profiles/?p=help\\_center&hl=en](http://www.google.com/support/profiles/?p=help_center&hl=en)

**Submit Google+ Feature Requests Here:**

<https://www.google.com/moderator/#16/e=9fe9f>

**Known issues:**

[https://www.google.com/support/profiles/bin/static.py?page=known\\_issues.cs](https://www.google.com/support/profiles/bin/static.py?page=known_issues.cs)

# The Google+ Team

This is a list of known Google+ team members, Google employees who are active in building the Google+ product and community. This is only a subset of the Google+ team members, those who post information about Google+ as its development progresses. A source of great information about Google+.

- [Vic Gundotra](#), Senior Vice President, Engineering
- [Josh Armour](#), Mobile Ops / Sysadmin
- [Dave Besbris](#), Engineering Director, Google+
- [Chee Chew](#), Engineering Director, Hangouts
- [Kelly Ellis](#), Software Engineer, Google+
- [Toby Stein](#), Community Manager for Google+
- [Natalie Villalobos](#), Community Manager for Google+

## Active Discussion (Post your questions here)

Questions In **Blue**

Answers In **Red**

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**Question:** *is there a way to escape formatting characters? For example, can I write `*something*` between two asterisks without it automatically getting reformatted as bold text?*

**Answer:** *you could use double asterisks ( `**test**`)but it will get bold ->*

**Follow Up:** *not exactly; I'm trying to see if there's anyway of getting around the formatting entirely. Thanks for the feedback though. Pretty awesome stuff happening up in here.*

**Answer:** *Suggestion from comment thread: spaces work (e.g., `* text *`). Still not perfect since could wrap around a line-break, but it is an option. (usi*

**Answer:** *if you use it like this it won't bold, italic or strikethrough, etc - `[-strikethrough-]` `{*bold*}` `(_italic_)`*

**Answer:** *Could we use a special unicode character between the forming character and the text? There is a unicode character called Zero Width Space but dont know how to enter it...*

---

**Question:** *Is there a way to download and/or get permalinks to full sized photos?*

**Answer:** *no you user must have a google plus profile and access privilege to see other users photo. you cant use it to store a photo for download.*

**Answer #2:** *Yes. Open the image up in the lightbox (pop-up image viewer), right-click it, and copy the image URL. That's your direct link to the image.*

*Now, see the "s800" part of the image URL? That number sets how wide the image generated by the URL will be ("s800" = 800px wide, the height scales accordingly). You can set this number to anything you like, allowing you to link to the photo at different sizes. Changing the number to "s0" will give you the photo at its original size, without you having to know what that size is. Now, you can download or share the photo anywhere you like.*

---

**Question:** *Will there be any problems if you delete a gmail contact from within gmail?*

*Users say these people will be removed from circles.*

**Answer:** *Yes, your contact will also be removed from your circles. When adding people to circles they get added to your OTHER CONTACTS within Gmail. If you delete that contact, that contact is also removed from your circles. (I tried this last night and this is the result of what happened.)*

**Question:** *Facebook has posts, Twitter has tweets. What do we call G+ stream items?*

**Answer:** *It would be nice to have something special to call them but so far people have*



been calling them (G+) posts

**Suggestion:** Can we call them ghosts? :P, lol.

**Suggestion:** maybe G+Status?

**Suggestion:** Why don't we call them "Instants" in honor of how fast Google+ is in the posts, comments etc.

**Suggestion:** How about "pos+"?

**Suggestion:** How about "gposts"?

**Suggestion:** How about "Plosts"? or "Plusts"?

**Suggestion:** Since there are items in a stream, how about floatsam and jetsam? ;)

**Suggestion** G Streaming

**Suggestion:** What about "Geeps" (pronounced "Jeeps" but spelled with a G to avoid copyright problems)?

**Suggestion:** Notes?

**Suggestion:** G+

**Suggestion:** It doesn't have to be gimmicky, it just have to be different, and easily understandable by normal people at that. As a tribute to calling the Feed a "stream," we must find something analogous. Aren't there waves on streams when it flows fast

---

**Question:** Is there a help screen shortcut (ie, in gmail or reader you press shift+'?' and an overlay window appears with the different shortcut keys)?

**Answer:**

---

**Question:** Does the search parameter "prfl:" from within the search product [www.google.com](http://www.google.com) still exist? If so, "=intext:<YourSearchStringHere>&hl=de&tbs=prfl:e" shows user profiles containing the searched text.

**Answer:** Not exactly sure what that search parameter does. But the default search does search all the profile text. If you search "Company name" everyone with "Company name" in their profile will be listed in results..

**Question:** Is it possible to limit which circles appear in the headline stream - so for instance only see the family or friends circles on headline stream and then when I want to see the other circles posts i would click that circle?

**Answer:** You just click on the circle you want to see in the stream.

---

**Question:** Is it possible to see the stream for more than one circle at a time. Like if I want "Family" and "Friends" and "Coworkers" to appear but not the stream for "Following?"

**Answer:** For now the only option is all circles or one specific. The feature you are looking for is suggested to Google in the G+ Google Group. You may want to send a feedback too so they see that it's a popular request.

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**Question:** "Send an email" is turned on by default in my profile. Can I turn it off?

**Answer:** Click on "Edit your profile" button and then the "send an email" button then change the visibility to whatever you are comfortable with.

---

**Question:** What is the "Videos" tab on the desktop version of my Profile supposed to show?

I have several videos uploaded to PicasaWeb Albums (album "A" with 1 video and album "B" with 3 videos) but only the 1 video from album "A" is showing in my "Videos" tab. Thank you!

**Answer:**

---

**Question:** Is there a way to have more than 5 circles in the left sidebar?

**Answer:** Click "More".

---

**Question:** Is it possible to keep the left sidebar expanded by default? I'd rather give up vertical screen space than have another click. A lot of my favorite circles start with letters later in the alphabet.

**Answer:** There is not currently possible.

---

**Question:** How can I exclude only one person from seeing my stream updates from whole circle?

**Answer:** You can't at this time, unless you make a circle that doesn't include them.

---

**Question:** How to invite someone to G+?

**Answer:** Within Google+, add someone to a circle and post something to your stream.

---

**Question:** Most of my GMail Contacts aren't showing in the "Find and Invite" section of Circles. I could manually copy and paste the email addresses into Circles to set them up (but I'd prefer not to as this would be time consuming and possibly lead to dupes). I know this issue has affected other users - anyone have a workaround?

**Answer:** This is a known issue, with no known workaround.

---

**Question:** Is there a way to mute all posts by a specific person? I don't want to remove them from my circles but I also don't want to see every single thing they post. I do not wish to remove them from my circles. I already knew about the Block option, all I want to do is remove their posts from my Stream, automatically, without having to mute each one.

**Answer:** As of right now, the answer seems to be no. It seems that you can only mute individual post.

---

**Question:** How does the Stream get sorted?

**Answer:** The stream is sorted through a Google algorithm. Kind of like Facebook Top News if you are familiar with that. What moves posts up/down the stream I don't know, but comments and +1's is a good bet. Google+ is working on tweaking it. Some users are asking for a chronological option too.

---

**Question:** When I share a post with all of my circles, do the people in my circles who are not yet users get emailed the post? I noticed that there is a checkbox to email non-users for specific circles but that checkbox isn't there when I choose "my circles". (I want to avoid

spamming people by accident)

**Answer:** As long as you select Circles, Extended Circles or Public they will not receive an email update.

---

**Question:** Are posts tagged to people or to circles? For instance, say I post to my “Friends,” of which ABC Dobbs is one member of that circle. Then later, I remove ABC Dobbs from “Friends” .... can Dobbs still see the posts made prior to their removal from my Friends circle? Will new additions to the Friends circle see all of the posts to Friends that occurred before they became part of the circle? It seems like it’s going both ways, and I can’t tell which way it’s meant to work.

**Answer:**

**Question:** I am under the impression from a previous post I saw last week, that when I share a photo in an album with a Circle that the entire album is shared. I believe the Google+ team was working on it. Can anyone confirm if this is fixed?

**Answer:**

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**Question:** Is there a way to create an event in Google+?

**Answer:** Not at the moment.

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**Question:** Does muting a post cause notifications thereafter that mention my name to stop?

**Answer:** No. If a post is muted, and someone mentions you, a notification is still sent. This is optimal for help threads where one asks a question, and instead of getting sent every other persons’ question in the same thread, one only gets notified when someone in the thread mentions their’ name (probably in response to one’s question).

---

**Question:** Is there a way to block .gif files from your stream ?

**Answer:** No. But if you use Google Chrome, an extension called “[Pause Pause Pause](#)” will pause all animated pictures until you click them. This extension will stop animated pictures everywhere, not just in Google+.

---

**Question:** Does Google+ support animated .gif files?

**Answer:** Yes, but the GIFs are not animated when in the state of being shared since sharing takes a thumbnail of the original GIF.

**Answer:** Yes, g+ support gif files but in notifications animation does not work, but when we share animation do work fine.

---

**Question:** Are names of circles visible to others? Do others know what circle they are in?

**Answer:** No, names of circles are not visible to others. Individuals do not know what circle they are in name-wise, but they do know what persons are with them in the circle.

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**Question:** Can I put people into multiple circles?

**Answer:** Yes you can.

---

**Question:** Why do people need a user manual for a social network?

**Answer:** The manual is a socially created manual. It's self-assembling. And with a manual, Google+ will be much easier for people to use.

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**Question:** Can I post to someone else's stream, something like posting to someone's Facebook wall?

**Answer:** When you post to someone else's Facebook wall, the post can be seen in either side's stream. This is quite similar to using extended circles in Google+. You may also use notation '+' to indicate the person you are talking to.

**Answer:** Another option, although it is more like a private message, is to share a post only with the person you wish to communicate with.

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**Question:** IS there way to have a more memorable URL for your G+ page instead of the standard long one like <https://plus.google.com/114247395634091389252/> ?

**Answer:** Yes, you use your Google Profile URL like <http://profiles.google.com/radmoose> and it will automatically redirect. [More clarification on this please. It seems that only users who had a pre-G+ "profiles" account can do this.]

**Answer:** There is an unofficial project for this called gplus.to: <http://gplus.to>

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**Question:** Can I create a G+ account for my business?

**Answer:** At this time G+ is targeted to individuals and Google has asked that no one create a business account. More specific features targeted to businesses are in the works and there will be G+ accounts for business announced later.

---

**Question:** Is there a way to hide comments? When you have looked at a post that have many comments, its taking up much space in the stream.

**Answer:** Workaround is to refresh the page to reset all expanded comment lists however this will cause the page position to go back to the top. Hope Google provides a toggle function to contract the comment list if expanded by the user.

---

**Question:** Is there a way to exclude a circle or person from the recipients of my own post? Would come in handy when I want to post otherwise a public post, but to exclude e.g. non-speakers of my native language (provided I've put them in a separate circle). Or to possibly post to: +Public, -Noobs if for example the post is highly technical and I don't want to spam the non-technical people from my circles.

**Answer:** Seems like a great idea but the idea behind something being Public is that it wouldn't exclude anyone. ( Even if it seems logical that they should be excluded. )

**Answer:** The G+ team has said that they are working on making set operations on circles an option when sharing.

---

**Question:** Is it in G+'s future for any plans to have the idea of "birthday reminders" or anything of the sort?

**Answer:** Yes Google Plus plans to add something like this. It will be closer to how the events are in Facebook. Keep in mind this is a work in progress, Google is working to add new features constantly.

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**Question:** Template

**Answer:** Template

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**Question:** Template

**Answer:** Template

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**Question:** Template

**Answer:** Template

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**Question:** Template

**Answer:** Template

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**Question:** Template

**Answer:** Template

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